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September 24, 2009

Regional Biologist Environmental Compliance/Permitting Specialist

The Western Regional Office of Ducks Unlimited, Inc. (DU) is soliciting resumes for an experienced Regional Biologist, Environmental Compliance/Permitting Specialist headquartered in Rancho Cordova, CA. The incumbent will become part of a team responsible for conserving, enhancing, and restoring wetlands and associated habitats in California, Nevada, and Utah.

Qualifications

Candidates must have at a minimum, a Bachelor of Science degree, preferably in an environmental planning or natural resources related field. An advanced degree is desirable. Applicants must have at least five years of relevant experience. Applicants must have demonstrated competency in compliance with the California Environmental Quality Act; National Environmental Policy Act; Clean Water Act Sections 401, 402, and 404; National Historic Preservation Act; California and Federal Endangered Species Acts; and California Fish and Game Code 1600.

Excellent written and oral communication skills and the ability to use personal computers are required. Project management experience is desired. Familiarity with wetland ecology, restoration, and enhancement; and waterfowl, shorebird, and water bird biology and the ability to conduct wetland delineations are beneficial. Pertinent experience in California is strongly preferred.

Duties and Responsibilities

Incumbent's duties and responsibilities will include identifying environmental compliance and permitting needs for habitat restoration and enhancement projects, preparing the appropriate state and federal compliance documents (e.g., Categorical Exclusion, Initial Study/Mitigated Negative Declaration, and Storm Water Pollution Prevention Plan) and securing the required permits (e.g., Water Quality Certification, Lake or Streambed Alteration Agreement, and U.S. Army Corps of Engineers' 404 Permit) for those projects, and managing consultants that are preparing compliance documents and securing permits for DU projects. Incumbent will coordinate compliance and permitting work closely with DU's biologists and engineers and the appropriate regulatory agency personnel to ensure timely and on-budget delivery of projects.

Incumbent may also manage projects that have a significant environmental compliance component; assist with identifying potential sources of funds for project work; and write and submit proposals to secure project funds. Management duties include negotiating project agreements, tracking budgets, writing reports, coordinating with project partners and stakeholders, and entering project tracking data in DU's business information system.

Evaluation of candidate qualifications will begin October 30, 2009. Open until filled.



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Application:

Applicants should send a letter and a resume, by mail or e-mail to:

Debby Jones, Executive Assistant

Ducks Unlimited, Inc.

Western Regional Office

3074 Gold Canal Drive

Rancho Cordova, CA 95670

Email: djones@ducks.org

Ducks Unlimited, Inc. is an equal opportunity employer M/F/D/V